

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 7 headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipt basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

HOLCOMBE BURNELL PARISH COUNCIL

County area (local councils and parish meetings only):

DEVON

Financial year ending 31 March 2019

Prepared by (Name and Role):

DEBBIE RADFORD-LEWIS - CLERK /FRO

Date:

31/03/2019

	£	£
Balance per bank statements as at 31/3/19:		
account 1	£10,908.86	
account 2	£3,422.56	
		£14,331.42
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
		£0.00
Add: any un-banked cash as at 31/3/19		
		£0.00
Net balances as at 31/3/19 (Box 8)		£14,331.42