

DRAFT

HOLCOMBE BURNELL PARISH COUNCIL

MINUTES of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 14th March 2022** at 7.30pm.

PRESENT Cllr Charles Eden (Chairman)
Cllr Louise Brind (Vice-Chair)
Cllr Chloe Bickley
Cllr Marion Bulley
Cllr Kate Morley
Cllr Robert Shipley
Cllr Andrew Swain (TDC)

ABSENT Cllr Judith Betney
Cllr Sir Henry Studholme
Cllr Sharon Wood

IN ATTENDANCE: Jim Roberts (Clerk and RFO) .

1 Open Forum incl. AOB

Nothing to report.

2 Apologies for Absence

Apologies were received from Cllr Betney who is away, Cllr Studholme who is isolating and Cllr Wood who has a Parents' Evening to attend. The Council unanimously **RESOLVED** to accept the reasons given.

3 Declarations of Interests & Registers of Interests

None.

4 Minutes

Council **RESOLVED** to approve the minutes of the meeting held on Monday 14th February 2022 as true & correct record. The Chairman duly signed them.

5 Matters Arising

5.1 Manhole cover near the bus stop – the clerk will chase with Cllr Connett.

5.2 Faulty streetlamp on Chapel Hill - will be reported again.

5.3 Hedges growing onto B3212 - currently with DCC for action

6 Reports of County and District Councillors.

6.1 Devon County Council

No report this month.

6.2 Teignbridge District Council

Cllr Swain reported that TDC had voted to oppose the Police Crime and Sentencing Bill and that the speed limit at the bottom of Pocombe Hill has been installed.

[Cllr Swain left the meeting at 7:55pm]

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7 Village Concerns

7.1 Children's Sign Competition

The Council unanimously **RESOLVED** to instruct D Rudland to position the signs and remount the bin at the bus stop. Cllr Bickley and Brind will liaise and instruct.

The Council were very grateful to Cllr Bickley for going the extra mile on this project.

7.2 Driving & anti-social behaviour on Chapel Hill fields

Will remove from agenda – sheep now in the field.

7.3 Queen's Green Canopy and the Platinum Jubilee in 2022

The Council has issued 62 trees to date. There will be a ceremonial planting of a tree at the Village Hall on Sunday 27th March. All residents with trees will be invited and the position of the tree will be cleared with the VH cttee so that it doesn't interfere with the impending refurbishment. The plan is to plant 5 more trees at Cutteridge Wood, in addition to the 5 already planted there. Cllr Morley would post information on Facebook and the website.

7.4 A30/C50 Poccombe Bridge Junction – with the Exeter Neighbourhood Highways Officer.

8 Village Hall Major Overhaul of Outside Space

VH will revamp inside first and are inviting the public to review and comment on the plans on 28th March. After consultation the plans will need grant funding and planning application might be needed.

9 CIL Payment and Community Project

Council considers this is now a choice between a Village Gateway and/or speed warning signs. The clerk will price up options and progress the issue.

10 Website

The Council asked that the clerk sorted out an email for the Chairman & vice-chair using Holcombe Burnell in the text.

11 Reports

11.1 Clerk's Report – The clerk reported that Airband were recruiting a Liaison Officer to come to Council and the post is currently vacant. Thus they could not attend this meeting. They are aware of our interest and will be in touch when an appointment is made.

Most of the items the clerk dealt with this month were covered elsewhere on the agenda. The Council's financial year ends on 31st March so time has been spent preparing the year-end documentation.

11.2 Nature Warden's Report - Cllr Morley previously circulated her monthly report. The Council thanked Cllr Morley for the work done since they had last met.

11.3 Footpath Warden's Report

The P3 Co-ordinator/Footpath Warden submitted a written report:

Items dealt with in February.

1. Quotation requested from David Rudland for seasonal vegetation cutting on footpaths 6 and 7 also footpath surface improvements on footpath 7.
2. Awaiting response from DCC regarding the request for funding proposed rectification of water erosion works, on footpath No. 3. (Refer to emails forwarded to Parish Clerk.)

Works Requiring Attention

1. Replace timber staggered barrier at Chapel Hill end of footpath no. 7
2. Water erosion on footpath no.3

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Chair
Initials

DRAFT

3. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)
4. Replace stile and fieldgate on Footpath no.1 (In hand)

Annual Report to DCC has been submitted to include the P3 Annual Bid Funding Form, with Proposed Works.

Please report any Public Rights of Way matters to : Mike Long Tel 01392 811593

The Council were very grateful to Mike for all his work and knew they are very lucky to have him as Footpath Warden/P3 Coordinator.

The Council would like a new, clear Footpath Map (clerk to action). Cllr Morley will look on Parish Online and, if successful, submit it for the website.

11.4 Defibrillator Report – Cllr Betney submitted the report online under accreditation ref. 805.

11.5 Play Area Report – No report this month, RoSPA report expected this month.

11.6 Occasional Newsletter Report – Cllr Morley will submit a Milkshed article and the Council will try to ascertain the circulation of the Tedburn Times in our Parish.

12 Planning

12.1 22/00424/HOU Greendale, Cutteridge Lane, EX4 2HE - 1st floor extn. over existing garage Council **RESOLVED** to make no comment.

12.2 Sylvan (Future of the fence and the site) - The clerk reported that the property is still registered to LITE HOMES LIMITED (Co. Regn. No. 06392511) of 39 Belfield Way, Marlton, Paignton TQ3 1NY but the extract is dated as current on 1 Dec 2020.

The Council will write to the new owners of Sylvan to enquire about the fence. Cllr Morley will make a gentle approach.

13 Finance

13.1 Council noted the current balances -	Treasurer's Account	£ 11,702.46
	Business Bank Account	£ 3,425.52
	Total	£ 15,127.98

13.2 NLC Pay Award for April 2021 Council unanimously **RESOLVED** to adopt the Pay Award.

13.3 Internal Auditor Council unanimously **RESOLVED** to ask Ian Haken to audit the Council for 2021-22.

Payments – Council unanimously **RESOLVED** to make the following payments:

13.4 Payment to J P Roberts (clerk) for pay (January)	£ 277.65
13.5 Payment to DCC Pension Fund (clerk's pension – January)	£ 48.89
13.6 Payment to HMRC for clerk's PAYE Income Tax (January)	£ 37.60

14 Date of Next Meeting – Monday 11th April 2022 at 7:30pm.

15 Urgent Item

15.1 Council Tax to the website - **Clerk to action**

15.2 Bob Shipley to come off the cheque signatories.

There being no other business the Chairman closed the meeting at 9:01pm thanking everyone for their hard work.

Signed
Cllr C Eden, Chairman

Date