

# HOLCOMBE BURNELL PARISH COUNCIL

You are summoned to attend a meeting of Holcombe Burnell Parish Council to be held in the Village Hall on **Monday 11<sup>th</sup> April 2022 at 7:30pm**. The business to be transacted is set out in the agenda below.

J P Roberts, Clerk to the Council

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Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

## AGENDA

- 1 Open Forum incl. AOB** Members of the public are welcome to address the council on any Parish matters.
- 2 Apologies** Apologies to be given to the clerk before the meeting commences, please.
- 3 Declarations of Interests & Changes to Registers of Interests**
- 4 Minutes** – to approve the minutes of the meeting on 14<sup>th</sup> March 2022 as a true & correct record.
- 5 Matters Arising**
  - 5.1 Website Emails**
  - 5.2 Village Hall Refurbishment** – Report on updates.
- 6 Reports of the District and County Councillors** Cllr Andrew Swain (Teignbridge DC) & Cllr Alan Connett (Devon CC)
- 7 Village Concerns** Council to discuss issues brought to their attention including –
  - 7.1 Children’s Sign Competition** – Additional signs and a DCC ‘Road Narrows’ sign
  - 7.2 Queen’s Green Canopy** for the Platinum Jubilee in 2022.
  - 7.3 A30/C50 Pocombe Bridge Junction**
  - 7.4 Dog Bins** – Confirm schedule & costs for April 2022 – March 2023
- 8 Standard Wording for Planning Application** - To cover environmental considerations.
- 9 CIL Project** – Consideration of Village Gateways
- 10 Consultation** – Planning Enforcement Review Group at TDDC.
- 11 Reports**
  - 11.1 Clerk’s report**
  - 11.2 Nature Warden’s report**
  - 11.3 Footpath Warden’s report**
  - 11.4 Defibrillator report**
  - 11.5 Play area report**
  - 11.6 Items for the Tedburn Times** – 250-word occasional items from Councillors
- 12 Planning**
  - 12.1 22/00614/HOU** Steepacres, Bakers Hill - Rebuild garage with first-floor gymnasium.
  - 12.2 22/00424/HOU** Greendale, Cutteridge Lane – Extension over garage to create living space.
  - 12.2 Sylvan**
- 13 Finance**
  - 13.1 Current balance - £ 14,758.54** (Treasurer’s Acct £ 11,332.99 + Business Bank Acct £ 3,425.55)
  - 13.2 DALC** Annual subscription (invoice 3785) £ 142.41
  - 13.3** Payment to D Rudland for materials for Children’s Signs (labour given free of charge) £ 25.00
  - 13.4** Payment to Playsafety Limited for annual RoSPA inspection (inv 61272) £ 88.20
  - 13.5** Payment to J P Roberts (clerk) for pay (March) & reimbursements (Land Registry £6) £ 190.94
  - 13.5** Payment to DCC Pension Fund (clerk’s pension – March) £ 60.95
  - 13.6** Payment to HMRC for clerk’s PAYE Income Tax (March) £ 46.60
- 14 Meetings**
  - 14.1 Date of Next Meeting** – Monday 9<sup>th</sup> May 2022.
  - 14.2 Confirmation of Annual Parish Meeting and Annual General Meeting**