

Holcombe Burnell Annual Parish Meeting and Annual General Meeting

You are summoned to attend a meeting of Holcombe Burnell Parish Council to be held in the Village Hall on **Monday 9th May 2022 at 7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

Agenda

Annual Parish Meeting

- A Minutes** - To note the minutes of the previous meeting were signed in June 2021.
- B The Chairman's report**
- C Matters Raised by members of the public**

Annual General Meeting

- 1 Election of Chair and Vice-Chair**
- 2 Open Forum incl. AOB** Members of the public are welcome to address the council on any Parish matters.
- 3 Apologies** Apologies to be given to the clerk before the meeting commences, please.
- 4 Declarations of Interests & Changes to Registers of Interests**
- 5 Minutes** – to approve the minutes of the meeting on 11th April 2022 as a true & correct record.
- 6 Matters Arising**
- 7 Reports of the District and County Councillors** Cllr Andrew Swain (Teignbridge DC) & Cllr Alan Connett (Devon CC)
- 8 Village Concerns** Council to discuss issues brought to their attention including –
 - 8.1** Children's Speeding Signs
 - 8.2** Queen's Green Canopy for the Platinum Jubilee in 2022.
 - 8.3** Static Caravan at Chapel Hill
- 9 Village Hall Major Overhaul of Outside Space** – To discuss further.
- 10 Annual Accounts and Annual Governance and Accountability Return for 2021/22**
- 11 Reports**
 - 11.1** Clerk's report
 - 11.2** Footpath Warden's report
 - 11.3** Defibrillator report and defibrillator databases.
 - 11.4** Play area report – including grass-cutting this year.
 - 11.5** Items for the Tedburn Times – 250-word occasional items from Councillors
- 12 Planning**
 - 12.1 Standard Paragraph for Planning Applications (NERC)**
 - 12.2 Static Caravan at Chapel Hill**
 - 12.3 Ipplepen Neighbourhood Plan Consultation** (closing date 15th June)
- 13 Finance**
 - 13.1 Current balance - £ 14,345.51** (Treasurer's Acct £ 10,919.96 + Business Bank Acct £ 3,425.55)
 - 13.4** Payment to J P Roberts (clerk) for pay (April) £ 153.48
 - 13.5** Payment to DCC Pension Fund (clerk's pension – April) £ 50.46
 - 13.6** Payment to HMRC for clerk's PAYE Income Tax (April) £ 38.20
- 14 Date of Next Meeting** – Monday 13th June 2022.