

## **HOLCOMBE BURNELL PARISH COUNCIL**

**MINUTES** of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 13<sup>th</sup> June 2022** at 7.30pm.

### **PRESENT**

Cllr Louise Brind (Vice-Chair)  
Cllr Marion Bulley  
Cllr Chloe Bickley  
Cllr Kate Morley

### **ABSENT**

Cllr Charles Eden (Chairman)  
Cllr Sir Henry Studholme  
Cllr Bob Shipley  
Cllr Sharon Wood

**IN ATTENDANCE:** Jim Roberts (Clerk and RFO) 1 member of the public

### **1 Open Forum incl. AOB**

A member of the public raised concern about the far end of the straight on the main road (B3212) before the drop down to Bakers Hill. Changes have led to new parking next to the road that is causing vehicles to swerve around the parked vehicle as they reach the end of the straight. He felt that an accident is almost inevitable as vehicles coming towards the village are picking up speed as they crest the top of Bakers Hill and join the straight. The Council couldn't identify why the parking had started but considered there might a new occupant. The clerk was asked to find out more about the situation by contacting Highways about the new pavement surface and kerb edges and the owners of the property to see if the change was permanent.

### **2 Apologies for Absence**

Apologies were received from Cllrs Eden who is away, Cllr Studholme who is delayed returning from London, Cllr Swain also offered his apologies as he is away. The Council unanimously **RESOLVED** to accept the reasons given. *[Cllr Wood offered her apologies immediately after the meeting while signing cheques, she had been particularly busy at work.]*

### **3 Declarations of Interests & Registers of Interests**

None.

### **4 Minutes**

Council **RESOLVED** to approve the minutes of the meeting held on Monday 9<sup>th</sup> May 2022 as true & correct record. The Vice-Chair duly signed them.

### **5 Matters Arising**

None

### **6 Reports of County and District Councillors.**

Not in attendance this month. Cllr Swain is chasing the planning status of the temporary fence around Sylvan with the Planners.

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## 7 Village Concerns

### 7.1 Children's Sign Competition

The Council unanimously **RESOLVED** to have 2 more signs printed at A2 size (rather than A3) – clerk to pay the suppliers and be reimbursed to speed up the process. Cllr Bickley will collect the signs.

### 7.2 Static Caravan on Chapel Hill

The clerk will chase with TDC.

### 7.3 Fence at Sylvan See para 6 above.

**7.4 Footpath opposite Timbertops** – The Council unanimously **RESOLVED** to submit this issue to DCC to begin the process of obtaining a safe walkway. *[Cllr Wood confirmed immediately after the meeting that she has already raised this with Highways.]*

**7.5 Tree felling in Nogsland Lane** - This has been completed without the need for a road closure.

## 8 Traffic Calming Measures

Council discussed the limited options and considered that Village Gateways would be quite costly and not be very effective and would be difficult to site in Longdown. This limited the measures available, but the Council agreed that the next steps would be:

- The clerk to get further details of prices, ongoing maintenance, anticipated lifespan and options for Vehicle Activated Speed (VAS) cameras. Council felt the type that display the speed recorded to the driver were most effective (widely used in Dorset).
- DCC Highways would be pursued to see if rumble strips on the approach to the 30mph zone could be installed and more road markings (possibly '30' painted on the road).
- More 40mph repeater signs on the Longdown straight.
- Clear centre line markings

The DCC issues would be raised with the Neighbourhood Highways Officer.

## 9 Annual Accounts and Annual Governance and Accountability Return for 2021/22

Clerk apologised that this item had been delayed but this would be completed at the July's meeting.

## 10 Reports

**10.1 Clerk's Report** – The clerk reported that he had managed to save nearly £100 on insurance by switching providers to Zurich Insurance from Gallagher, who had offered AJG Community as the best option. The premium had reduced from £ 711.79 to £ 618.06.

Planning application 21/02521/FUL Marcliff, Bakers Hill – Partial demolition of dwelling with alterations and extensions, relocation of a store, solar panels on the garage and new access was granted permission on 13<sup>th</sup> May 2022.

**10.2 Nature Warden's Report** - Cllr Morley previously circulated her monthly report. The Council thanked Cllr Morley for the work done since they had last met and agreed with her plans to move to quarterly (seasonal) newsletter.

Cllr Morley is a Wildlife Warden with Action Climate Teignbridge as well as Nature Warden and Cllr Morley might well advertise for more wardens [nature@longdownvillage.com](mailto:nature@longdownvillage.com), which the Council welcomed as a great idea.

### 10.3 Footpath Warden's Report

The P3 Co-ordinator/Footpath Warden submitted a written report:

Footpath Warden Report Date : 11<sup>th</sup> June 2022

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Items dealt with in May.

1. Funding from DCC received for the rectification of water erosion works, on footpath No.3. Works Order issued to Contractor and waiting for start date
2. Contractor advised to start work to replace timber staggered barrier at the Chapel Hill end of footpath no. 7.
3. Devon County Council advised to start work to replace stile and fieldgate with new fieldgate incorporating pedestrian gate on footpath no.1
4. Contractor has completed grass cutting on Footpaths no. 6 and 7.
5. Footpath surface works on Footpath no. 7. Works order issued to Contractor.

Works Requiring Attention

1. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)

Please report any Public Rights of Way matters to : Mike Long Tel 01392 811593  
Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell Parish Council

Cllr Morley reported that a pen has been put in across the bridleway through Cutteridge Farm which had a beef bull kept there. Had walkers entered the pen to use the bridleway this could have posed a risk of a significant injury. It is an ancient drovers' path and the barn situation is the issue. No one is walking there because it is such a mess.

Council hopes to get some movement on this issue over the summer before the winter weather makes the bridleway impassable for most of the season.

The clerk will ask Mike Long for definite advice about the Council's involvement ready for July's meeting.

**10.4 Defibrillator Report** – Cllr Bickley submitted the report online under accreditation ref. 2821. The Council considered that signs should be placed near the bus stop. Clerk will investigate and .

**10.5 Play Area Report** – Most of the repairs have been completed but the return spring on the gate only works intermittently. Cllr Brind will ask the contractor to investigate. Clerk will investigate the availability of a 'No dogs' sign for the play area.

**10.6 Occasional Newsletter Report** – None this month.

## **11 Draft paragraph for Planning applications to reflect duties under NERC (2006)**

Cllr Morley explained that under the Natural Environment and Rural Communities (NERC) Act 2006 Longdown and Holcombe Burnell parish council are obligated to encourage biodiversity and enhancements for nature. As such we would welcome any action that can be taken to help wildlife in this time of ecological crisis. Any new development offers an opportunity for residents to help us in this endeavour.

Steps that planning applicants could take include:

- Ensuring outside lighting is carefully positioned and where possible shaded from above to reduce the impact that lighting has on bats, night flying birds and insects.
- Installing swift bricks
- Installing bat boxes / bat bricks
- Avoid removing existing tree and hedging as well as consider planting new hedgerows instead of fencing, this helps wildlife move more freely across the parish as well as creating connectivity for species such as hedgehogs and bats
- Planting berry and fruit-bearing trees
- Maintaining hedgehog highways

The Council unanimously **RESOLVED** to use this paragraph for future applications, especially where they had no other comments to make on planning applications. Council noted there was no enforcement on these issues, but the Wildlife Wardens were working on a solution.

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## 12 Consultation – DCC County-Wide Amendment to Road Parking Orders

The Council had no comments to make.

## 13 Finance

|   |                       |                    |
|---|-----------------------|--------------------|
| 13.1 Council noted the current balances - | Treasurer's Account   | £ 10,919.96        |
|   | Business Bank Account | £ 3,425.55         |
|   | <b>Total</b>          | <b>£ 14,345.51</b> |

### 13.2 Payments Council unanimously **RESOLVED** to make the following payments

|                         |   |          |
|-------------------------|---|----------|
| 13.2.1 Joshua Bush      | Grass cutting and strimming in May                    | £ 134.00 |
| 13.2.2 Zurich Municipal | Annual insurance premium                              | £ 618.06 |
| 13.2.3 Dave Rudland     | Repairs to Play Area after RoSPA inspections          | £ 40.00  |
| 13.2.4                  | Payment to J P Roberts (clerk) for pay (May)          | £ 153.48 |
| 13.2.5                  | Payment to DCC Pension Fund for clerk's pension (May) | £ 50.46  |
| 13.2.6                  | Payment to HMRC for clerk's PAYE Income Tax (May)     | £ 38.20  |

## 14 Date of Next Meeting – Monday 11<sup>th</sup> July 2022.

## 15 Urgent items

15.1 Clerk to chase Mike Long about putting a new footpath map in the bus shelter.

15.2 On the agenda for July Council needs to set the level of the quorum for Council meetings.

There being no other business the Vice-Chair closed the meeting at 8:57pm thanking everyone for their hard work.

Signed .....  
Cllr C Eden, Chairman

Date .....