

HOLCOMBE BURNELL PARISH COUNCIL

MINUTES of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 11th July 2022** at 7.30pm.

PRESENT

Cllr Charles Eden (Chairman)
Cllr Louise Brind (Vice-Chair)
Cllr Marion Bulley
Cllr Kate Morley
Cllr Sir Henry Studholme

ABSENT

Cllr Chloe Bickley
Cllr Sharon Wood

IN ATTENDANCE: Jim Roberts (Clerk and RFO)

1 Open Forum incl. AOB

No members of the public present.

2 Apologies for Absence

Apologies were received from Cllr Betney who has family commitments and Cllr Wood who has work commitments to meet legal deadlines. The Council unanimously **RESOLVED** to accept the reasons given.

Cllr Shipley has confirmed that he has now retired completely. The Council expressed immense gratitude for Bob's decades of service and was disappointed that he has stepped down without suitable ceremony and celebration.

3 Declarations of Interests & Registers of Interests - None.

4 Minutes and Standing Orders

4.1 Minutes Council **RESOLVED** to approve the minutes of the meeting held on Monday 13th June 2022 as true & correct record. The Chair duly signed them.

4.2 The Council unanimously **RESOLVED** to set the quorum at 4 Cllrs and asked the clerk to amend the Standing Orders accordingly.

5 Matters Arising

5.1 Parking at the end of the Longdown straight – Clerk had only got an answerphone and left a voicemail. The Parish Council is concerned that the parked car could be damaged as well as the potential hazard to other vehicles. The clerk asked to contact the premises again.

5.2 Footpath Map in the Bus Shelter - Clerk will try to find a copy the map. Parish Online could be used if no copy can be found.

6 Reports of County and District Councillors.

Not in attendance this month.

7 Village Concerns

7.1 Children's Sign Competition

The Council agreed that the signs should be put up on the B3212 by the 30mph sign. Cllr Brind offered to help.

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Chair
Initials

7.2 Static Caravan on Chapel Hill

The clerk will email D/Cllr Swain.

7.3 Fence at Sylvan The clerk will email D/Cllr Swain for assistance. The Council hopes to see an end to the 'temporary' permission for the current fence now that the building work has ceased. It is hoped that the hedge plus post and rail fence of the original Landscape Plan will be enforced

7.4 Footpath opposite Timbertops – Cllr Wood had raised the issue with DCC with little success by phone, but she will put it in writing. The clerk will email Helen Frankpitt to discuss this and other Highways matters.

8 Traffic Calming Measures

No companies have come back to the clerk with a definite quote in time for this meeting. Council would like to install speed-activated cameras that show the vehicles velocity and are solar powered.

9 Accounts

9.1 Quarterly Budget Review

Clerk to check if any more CIL money is due from TDC and clarify what development provided the £ 7738 currently held.

9.2 Annual Accounts and Annual Governance and Accountability Return for 2021/22

Council **RESOLVED** to approve the Accounts for 2021/22 and the AGAR return and the Chairman duly signed the documents.

10 Reports

10.1 Clerk's Report – The clerk reported that 22/01177/HOU Chillies, College Lane - Two Storey extension to front/side/rear and single storey side extension with balcony and pergola – New planning portal is not as good as the old one. No ecological report. Council **RESOLVED** to comment that NERC paragraph.

10.2 Footpath Warden's Report

The P3 Co-ordinator/Footpath Warden submitted a written report on 10th July:
Items dealt with in June.

1. Funding from DCC received for the rectification of water erosion works, on footpath No.3. Works Order issued to Contractor and waiting for start date
2. Contractor advised to start work to replace timber staggered barrier at Chapel Hill end of footpath no. 7.
3. Devon County Council advised to start work to replace stile and fieldgate with new fieldgate incorporating pedestrian gate on footpath no.1
4. Contractor has completed grass cutting on Footpaths no. 6 and 7. Also Footpath surface work on no. 7.

Works Requiring Attention

1. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)
Please report any Public Rights of Way matters to : Mike Long Tel 01392 811593
Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell Parish

Council

The Council is very grateful for all Mike's efforts as Footpaths Warden and P3 Co-ordinator.

10.4 Defibrillator Report – Cllr Bickley submitted the monthly report, accredited ref. 127.

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10.5 Play Area Report – No change from last month.

10.6 Occasional Newsletter Report – Cllr Morley will submit an item about amphibians.

11 Play Area Handover to the Village Hall Committee

Discussed at the village Hall meeting – Cllr Brind will have a meeting with VH – clerk to provide details of payments – aim to hand over in October – maintenance, insurance & inspection

12 Planning

12.1 22/01163/HOU Long Meadow, Cutteridge Lane – Single storey extension

Council **RESOLVED** to make no comment except for the standard paragraph encouraging consideration for wildlife and the natural environment.

12.2 22/00826/FUL Ide Village Road - Storage Yard and containers

Council noted this application. It is not in Holcombe Burnell and individual Councillors will comment as private citizens should they so wish.

13 Finance

13.1 Council noted the current balances -	Treasurer's Account	£ 16,917.72
	Business Bank Account	£ 3,425.64
	Total	£ 20,343.36

13.2 Payments Council unanimously **RESOLVED** to make the following payments

13.2.1 Joshua Bush Grass cutting and strimming in June	£ 134.00
13.2.2 Teignbridge DC Emptying dog waste bins 2022-23	£ 303.72
13.2.3 Dave Rudland Seasonal maintenance footpaths 6 & 7	£ 200.00
13.2.4 Payment to J P Roberts (clerk) for pay (June)	£ 309.46
13.2.5 Payment to DCC Pension Fund for clerk's pension (June)	£ 50.46
13.2.6 Payment to HMRC for clerk's PAYE Income Tax (June)	£ 38.20

14 Date of Next Meeting – Monday 12th September 2022.

15 Urgent items - None

There being no other business the Chair closed the meeting at 8:54pm thanking everyone for their hard work.

Signed Date

Cllr C Eden, Chairman