

## **HOLCOMBE BURNELL PARISH COUNCIL**

**MINUTES** of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 9<sup>th</sup> January 2023** at 7.30pm.

### **PRESENT**

Cllr Charles Eden (Chairman)  
Cllr Louise Brind (Vice-Chair)  
Cllr Chloe Bickley  
Cllr Marion Bulley  
Cllr Graham Flood  
Cllr Kate Morley

### **ABSENT**

Cllr Sharon Wood  
Cllr Sir Henry Studholme

**IN ATTENDANCE:** D/Cllr Andy Swain, Mike Long Footpath Wardens and P3 Co-ordinator Jim Roberts (Clerk and RFO)

The Chairman called forward item **9.2 Footpath's Warden Report**

Mr Long reported the works completed as:

1. Works completed for rectification of footpath surface, due to water erosion, on footpath No.3. He reported that the culvert not man enough to take the amount of water, and he is getting a quotation for the works.

Mr Long reported the works outstanding as:

1. Contractor advised to start work to replace timber staggered barrier at Chapel Hill end of footpath no. 7.

2. Devon County Council advised to start work to replace stile and field gate with new field gate incorporating pedestrian gate on footpath no.1

Finally the works requiring attention are:

1. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)  
Council **RESOLVED** to ask the clerk to write to PROW Officer at DCC advising that this has ground to a halt. Council feels that this issue needs a lead from DCC and the clerk should request an update for February's meeting.

2. Requested quotation for new culvert on footpath no. 3

The Chairman and Cllrs thanked Mike for all his work on the Footpaths and the P3 Partnership which is greatly appreciated.

### **1 Open Forum incl. AOB**

No items raised

*[Mr Long left the meeting]*

### **2 Apologies for Absence**

Apologies were received from Cllr Wood for domestic reasons and Cllr Studholme who is away. Council **RESOLVED** to accept these absences.

### **3 Declarations of Interests & Registers of Interests -**

None.

### **4 Minutes**

Council **RESOLVED** to approve the minutes of the meeting held on Monday 14<sup>th</sup> November 2022 as true & correct record. The Chairman duly signed them.

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Chairman  
Initials

## 5 Matters Arising

### 5.1 Meeting with the Neighbourhood Highways Officer (NHO)

- Cllrs Brind, Bulley & Flood and the clerk had met the NHO this afternoon and discussed the following issues:
- The drainage on Chapel Hill, both drain cleaning and drain layout – drain blockages need reporting and the road could need ploughing. The Council will check how recently the gullies were cleared.
- The damaged manhole cover and cone near the bus stop – this has finally been repaired.
- The footpath opposite Timbertops - DCC will not provide any further footpath here.
- Traffic Calming measures incl.
  - Sites for speed-activated signs - speed data = prioritise 30 but please consider seriously 40mph
  - 20mph zone on the B3212 through Longdown
  - Renewal of the rumble strips that Council felt worked well
  - The state of the Tedburn Rd (old A30)
  - The new kerb/pavement and parking at the end of the straight

The Council were concerned that South West Water (SWW) seem to have a problem with urgent roadworks and it was felt that Devon Highways and SWW ought to have a meeting to resolve emergency issues. Particularly the Council asked why was the B3212 road was closed completely? This could not have been an emergency as the problem had been leaking for 2 weeks. It would have been useful to be notified in advance of the closure.

## 6 Reports of County and District Councillors.

Cllr Swain reported that

The TDC Local Plan draft has been released and shows the sites being considered for development. The site at Markham's Farm does specify all facilities/public space/ provision of community buildings including a square, a school and 12ha open green space. Wildlife provision had been considered with swift boxes and night-time lighting.

Cllr Morley asked if lifelong liveable housing had been considered which builds in accessible living right from the outset. This goes beyond existing buildings regs and ensures the housing is suitable for people as they age and in some cases develop disabilities. Cllr Swain promised to feed back to TDC about this idea and confirmed that the housing does include affordable housing higher than Teignbridge average (20%) and Climate Emergency issues (Carbon Neutrality) will be built in from 2028.

The landfill site at Lower Brenton is going to come back for consideration to TDC. Cllr Swain is concerned about the figures presented to the main DCC planning committee. Teignbridge budget is now issued and includes a cost-of-living payment. Each household will get back £5.50. The original plan had been to not increase the Council Tax, but that could jeopardise the viability of future budgets as they are set year-on-year.

Cllr Swain was pleased that things are moving forward at Sylvan and a contact has been identified.

## 7 Village Concerns

**7.1 Fence at Sylvan** - See Cllr Swain report above.

**7.2 Building work at Marcliff** - This was confirmed as fully compliant with the Planning Permission.

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Chairman  
Initials

## 8 Traffic Calming Measures

Council unanimously **RESOLVED** to order the Vehicle Activated Speed Signs as quoted.

## 9 Reports

### 9.1 Clerk's Report

The clerk advised that there was an invite for Cllrs to attend the ACT Carbon Cutters talk. He asked whether the Council wished to be involved in the Parish.UK Network but, as this is not an official Government or District/County Council initiative Council **RESOLVED** not to be included.

### 9.2 Footpath Warden's Report

Item called forward to beginning of the meeting – see above.

**9.3 Defibrillator Report** – Cllr Bickley submitted the monthly report, accredited ref. 479 and updated Circuit. It was confirmed that the IPAD SP1 recall doesn't affect us.

Council **RESOLVED** to purchase a new battery for approx. £350 as a matter of urgency and build into the budget an allowance to purchase a new battery every four years.

**9.4 Play Area Report** – It is anticipated that the Play Area will be handed over very soon leaving the spring on the gate as the only item to be sorted out.

**9.5 Occasional Newsletter Report** – None this month

## 10 Precept for 2023-24

Council unanimously **RESOLVED** to increase the Precept by 5% to £7,915 which leaves 6.4% of the budget unfunded. This is forecast to reduce the general reserves by March 2024 by £7,167. Council asked the clerk to contact TDC to understand exactly how CIL is calculated and what qualifies as self-build. They also wished to know where the funds were for certain properties.

## 11 Finance

### 11.1 Current balance

£ 20,243.08 (Treasurer's Acct £ 16,815.85 + Business Bank Acct £ 3,427.23)

### 11.2 Payments

Council unanimously **RESOLVED** to make the following payments:

<b>11.2.1 Joshua Bush Leaf clearing in December</b>	<b>£ 67.00</b>
<b>11.2.2 J P Roberts Clerk pay (Nov &amp; Dec) £ 306.96 + reimb. £ 100.92</b>	<b>£ 407.88</b>
<b>11.2.3 HMRC for clerk's PAYE Income Tax (Nov &amp; Dec)</b>	<b>£ 76.40</b>

### 11.3 National Pay Award 2022-23

Council unanimously **RESOLVED** to implement the National Joint Committee pay award for the clerk in full as advised by DALC.

## 12 Date of Next Meeting – Monday 13<sup>th</sup> February 2023.

There being no other business the Chair closed the meeting at 9:27pm thanking everyone for their hard work.

Signed ..... Date .....  
Cllr C Eden, Chairman