

## **HOLCOMBE BURNELL PARISH COUNCIL**

**MINUTES** of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 17<sup>th</sup> April** at 7.30pm.

### **PRESENT**

Cllr Charles Eden (Chairman)  
Cllr Louise Brind (Vice-Chair)  
Cllr Marion Bulley  
Cllr Kate Morley  
Cllr Sir Henry Studholme

### **ABSENT**

Cllr Sharon Wood  
Cllr Chloe Bickley  
Cllr Graham Flood

**IN ATTENDANCE:** Jim Roberts (Clerk and RFO)

### **1 Open Forum incl. AOB**

No members of the public.

### **2 Apologies for Absence**

Apologies were received from Cllrs Flood who is away, Cllr Bickley who is at a PTA AGM and Cllr Wood who has other commitments. Council **RESOLVED** to accept these absences. D/Cllr Swain also sent his apologies as he is also away

### **3 Declarations of Interests & Registers of Interests**

None this month.

### **4 Minutes**

Council **RESOLVED** to approve the minutes of the meeting held on Monday 13<sup>th</sup> March 2023 as true & correct record. The Chair duly signed them.

### **5 Matters Arising**

None.

### **6 Reports of County and District Councillors.**

**6.1** The Council noted D/Cllr Swain's written report as follows:

Plastic recycling started in Teignbridge in 2005 under our group, that 2 million pounds last year, to help employment projects, was "approved for borrowing" it was not money that tdc already had. In the end we elected not to borrow the money. Teignbridge, under our group has invested massively in the leisure centres decarbonising their heating which makes it now much easier to keep them open in the energy crisis. Football has fallen because of the pandemic not because of a lack of investment.

**6.2** No County Councillor report this month.

### **7 Village Concerns**

#### **7.1 Fence at Sylvan**

Council **RESOLVED** to ask the clerk to check if the planning consent for the new property has now lapsed and to Enforcement requesting that action be taken if the fence hasn't been removed by 31<sup>st</sup> May. There has been no evidence of building works for the last 18 months.

.....  
Chairman  
Initials

## 7.2 Dog Waste Bin Replacement

Council unanimously **RESOLVED** to purchase a red 35l 'Retriever' model bin. The clerk will flag up the issues with the invoices going to the previous clerk's address with D/Cllr Swain.

## 7.3 Additional parking on the verge near the bus stop

This matter is now resolved as the building work has finished.

## 8 Council Flyer

Council congratulated on Cllr Brind on the excellent work drafting the flyer. Cllr Brind will finalise the text, organise printing and arrange delivery with the other Cllrs.

## 9 Planning

**23/00546/AGR** Orchard Nurseries, Tedburn Rd – erection of agricultural building.

Council considered this a repeat of an earlier application and unanimously **RESOLVED** to object with the same reasons as previously submitted.

## 10 Reports

### 10.1 Clerk's Report

**10.1.1 Elections** – The clerk confirmed that seven Councillors were elected unopposed and will take office on 9<sup>th</sup> May (slightly delayed due to Coronation Bank Holidays). He reminded Councillors that they would need to complete a Declaration of Acceptance of Office, a new Register of Interests, a candidate spending return and a candidate spending declaration by Thursday 1<sup>st</sup> June. Clerk will bring the forms to the next meeting for completion.

### 10.1.2 End of Year

The clerk reported that the end of the financial year ended on the 31<sup>st</sup> March and Council **RESOLVED** to use the usual local auditor if he was willing.

### 10.1.3 Defibrillator Pads

One packet is due for renewal on 28<sup>th</sup> April 2023 and one on 31<sup>st</sup> Jan 2024. Council asked the clerk to ensure that the new pads were purchased in time.

### 10.1.4 23/00507/AGR Hill View – Agricultural Building

The clerk advised the Council that TDC had decided that Prior Approval was not required for this property.

### 10.1.5 CIL Reporting

The clerk will reply to TDC regarding the request for CIL/s106 information and he apologised for not getting to this matter sooner.

### 10.1.6 Drainage Issues on Chapel Hill

The clerk will write to the Neighbourhood Highways Officer to ask for some action on this matter as discussed at the site meeting in January.

## 11.2 Footpath Warden's Report

The Council noted the Footpath Warden's report as follows:

Works Requiring Attention

1. Water and Environmental problems on Bridleway no.8 (Ongoing investigations)
2. Replace stile and field gate on footpath no.1 (in hand)
3. Replace staggered timber barrier on footpath no.7 (Quotation requested)

..... Chairman Initials
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4. Footpath surface maintenance and seasonal vegetation clearance on footpaths no. 6 and 7. A quotation of £165 has been received for these works from the usual contractor.

Please report any Public Rights of Way matters to :

Mike Long Tel 01392 811593

Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell Parish Council

Council unanimously **RESOLVED** that the quotation was acceptable and the work should go ahead. Council further **RESOLVED** that the Footpath Warden could authorise work up to £250 without reference to the Council.

Council asked the clerk to write to Cllr Connett to chase DCC on taking over the lead from the Bridleway no. 8 problems.

**11.3 Defibrillator Report** – Cllr Bickley submitted the monthly report to Circuit, confirmed by their email of 12<sup>th</sup> April 2023.

**11.4 Nature Warden**

No report this month.

**10.5 Play Area Report**

Council asked the clerk to write to the VPMC confirming the transfer of responsibility.

**10.6 Occasional Newsletter Report**

None this month.

**11 Finance**

**11.1 Current balance** Council noted the current balance of **£ 15,754.57**

**11.2 Payments** Council unanimously **RESOLVED** to make the following payments:

**11.2.1 Elancity-UK** VAS signs, inv SAJ-UK/2023/00980 **£ 5094.74**

**11.2.2 DALC** Annual subscription, inv 4661 **£ 170.74**

**11.2.3 J P Roberts** clerk pay (March) £ 167.04

Reimbursements: Pension Fund £ 55.23

Insignia comm. coins inv 60012 £ 358.20 **£ 580.47**

**11.2.4 HMRC** for clerk's PAYE Income Tax (Jan) **£ 41.60**

**13 Date of Next Meeting**

Monday 15<sup>th</sup> May 2023 starting at 7pm as it will include the Annual Parish and Annual Council meetings.

There being no other business the Chair closed the meeting at 8:47pm thanking everyone for their hard work.

Signed ..... Date .....  
Cllr C Eden, Chairman