

Holcombe Burnell Annual Parish Meeting and Annual Council Meeting

You are summoned to attend a meeting of Holcombe Burnell Parish Council to be held in the Village Hall on **Monday 15th May 2023 at 7pm**. The business to be transacted is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

Agenda

Annual Parish Meeting

- A Minutes** - To note the minutes of the previous meeting were signed in June 2022.
- B The Chairman's report**
- C Matters raised by members of the public**

Annual Council Meeting

- 1 Election of Chair and Vice-Chair**
- 2 Open Forum incl. AOB** Members of the public are welcome to address the council on any Parish matters.
- 3 Apologies** Apologies to be given to the clerk before the meeting commences, please.
- 4 Declarations of Interests & Changes to Registers of Interests**
- 5 Minutes** – to approve the minutes of the meeting on 17th April 2023 as a true & correct record.
- 6 Matters Arising**
 - 6.1 Dog Waste Bin**
 - 6.2 Defibrillator Pads**
 - 6.3 Drainage in Chapel Hill**
 - 6.4 Village Flyer**
 - 6.5 Coronation Coins**
- 7 Reports of the District and County Councillors**
- 8 Village Concerns** Council to discuss issues brought to their attention including:
 - 8.1 Fence at Sylvan**
 - 8.2 Play Area handover to LVHT**
- 9 Parishes Planning Letter – Next Joint Parishes Meeting**
- 10 Annual Accounts and Annual Governance and Accountability Return (AGAR) for 2022/23**
- 11 Reports**
 - 11.1 Clerk's report**
 - 11.2 Footpath Warden's report**
 - 11.3 Defibrillator report**
- 12 Planning**
 - 12.1 23/00796/AGR** Orchard Nurseries, Tedburn Rd –Agricultural Building
 - 12.2 23/00704/CLDE** West Hayes, Cutteridge Lane - Certificate of Lawfulness for non-compliance with agricultural tying condition (condition 3 on planning notice 90/66)
 - 12.3 DCC/4346/2023** West Wheatley Farm, Westwood Lane Change of use of land to a waste transfer facility
- 13 Finance**
 - 13.1 Current balance - £ 14,484.19** (Treasurer's Acct £ 11,058.64 + Business Bank Acct £ 3,425.55)
 - 13.4 Payments**
 - 13.4.1 Cllr Louise Brind Reimbursement** Solopress Fliers **£ 32.67**
 - 13.4.2 J P Roberts** clerk pay (April) **£ 167.45**
 - Reimbursements:** Pension Fund **£ 54.68**
 - 24th April Pyt to Harper Office for Defib Pads **£ 68.21**
 - 24th April Pyt to Glasdon for Dog Waste bin **£ 338.34**
 - 1st May Pyt to Start Safety re tool install bin **£ 12.11**
 - 13.4.3 HMRC** for clerk's PAYE Income Tax (April) **£ 41.60**
- 14 Date of Next Meeting** – Monday 12th June 2023.