

## **HOLCOMBE BURNELL PARISH COUNCIL**

**MINUTES** of the combined Annual Parish and Annual Council Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 15<sup>th</sup> May 2023** at 7pm.

### **PRESENT**

Cllr Charles Eden (Chairman)  
Cllr Louise Brind (Vice-Chair)  
Cllr Marion Bulley  
Cllr Kate Morley  
Cllr Sir Henry Studholme

### **ABSENT**

Cllr Chloe Bickley  
Cllr Graham Flood

**IN ATTENDANCE:** Mike Long Footpaths Warden  
Jim Roberts (Clerk & RFO)

## **ANNUAL PARISH MEETING**

*[Chairman called item 11.2 forward as Mr Long attended in person]*

### **1.2 Footpaths Report**

Council noted the Footpath Warden's report previously circulated

Footpath Warden Report (P3) Date : 11<sup>th</sup> May 2023

Works Requiring Attention

1. Water and Environmental problems on Bridleway no.8 (Ongoing consultations)
2. Replace stile and fieldgate on footpath no.1 (in hand)
3. Replace staggered timber barrier on footpath no.7 (Quotation requested)
4. Surface maintenance & seasonal vegetation clearance on footpaths no. 6 & 7.  
(Quotation received)

Please report any Public Rights of Way matters to : Mike Long Tel 01392 811593  
Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell Parish Council

Mr Long explained further that steel uprights (H-section) had been erected to support timber battens and then backfilled with stone to hold the path.

The water pipes do get blocked and we have no-one to unblock them at the moment.

This is particularly a problem in the winter after the leaves fall. He had proposed a second culvert pipe below the School House to support the existing pipe as there is overflow in flash floods due to the 90° bend. DCC will fund virtually all of this.

The new gate to be put in will be a footpath self-closing gate, but the landowner would prefer a stile. DCC won't supply stiles, but they do want to replace the rusty gate.

Vegetation and surface treatments are being dealt with.

Cutteridge Lane – PROW Officer at DCC is seeking help from the Environment Agency to tackle the blockage at the farm. He is meeting with DCC and the contractor to discuss the work. There is no point in putting good money into a scheme unless the slurry and rainwater run-off from the barns is tackled.

The Council offered to contact the EA to add pressure.

Farmer has responsibility for the waste from his herd and he is aware of the EA's involvement. Grants are available for slurry problems and the NFU has advisors.

The FW will ask the DCC for a contact at the EA.

Quotations from the contractors are being obtained but work cannot

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start until the causes of the problems have been addressed.  
FW will look at a diversion of the bridleway that avoids the bungalow and sheds.  
Council expressed their gratitude for all Mike's work.  
*[Mr Long left the meeting at 7:31pm]*

#### **A Minutes of the previous APM**

Council noted that these were signed in June 2022.

#### **B Chairman's Report**

The Chairman gave a short summary of the year's events including the speed signs drawn by the children, the Coronation Coins, the challenge to TDC Planning, the transfer of the children's play area and the problem of the fence at Sylvan persisting.  
He thanked the Councillors for all standing again.

#### **C Matters Raised by the Public**

None present.

### **ANNUAL COUNCIL MEETING**

#### **1 Election of Chair & Vice-Chair**

The Council elected Cllr Charles Eden as Chairman and Cllr Louise Brind as Vice-Chair.

#### **2 Open Forum incl. AOB**

No members of the public present.

#### **3 Apologies**

Apologies were received from Cllr Flood and Cllr Bickley who were away. Council **RESOLVED** to accept the reasons given.

#### **4 Declarations of Interests & Changes to Registers of Interests**

None.

#### **5 Minutes**

Council **RESOLVED** to approve the minutes of the meeting on 17<sup>th</sup> April 2023 as a true & correct record. The Chairman duly signed them.

#### **6 Matters Arising**

##### **6.1 Dog Waste Bin**

The new bin is in place and the remains of the old bin have been left with the Village Hall for removal as commercial waste.

##### **6.2 Defibrillator Pads**

There is a 4-6 week wait for new pads which means that there are no spare, in-date pads until the new stock arrives. The current pads are in date.

##### **6.3 Drainage in Chapel Hill**

No report from NHO to date. Clerk to chase and supply more photos.

##### **6.4 Village Flyer**

Council thanked Cllr Brind for producing and circulating the flyer. Council noted that next time 250 flyers will be needed. Approx 80 people attended the Coronation Sunday celebrations.

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## 6.5 Coronation Coins

Council thanked the clerk for producing these items. There have been requests for 7 and 30 requests to buy coins. Coins leftover could be used to raise money for the Church. Council unanimously **RESOLVED** to purchase 50 more coins to cover the children who have been missed and to sell the remainder. Clerk will circulate the costs.

## 7 Reports of the District and County Councillors

No reports this month.

D/Cllr Lake sent his apologies as he hoped to come but is urgently visiting an ill relative.

## 8 Village Concerns

**8.1 Fence at Sylvan** Council noted that they were relying on enforcement of the landscape plan from the original Planning application.

**8.2 Play Area handover to Longdown Village Hall Trust** Council noted that the Play Area would not be covered when the Council's insurance renews on 1<sup>st</sup> June 2023.

## 9 Parishes Planning Letter – Next Joint Parishes Meeting

The next joint parishes meeting will be held on 25<sup>th</sup> May at Bishopsteignton at which TDC will be represented. Council found the agenda quite basic and not really addressing the issues that concern the parishes. The Chairman will attend to express the Council's views.

## 10 Annual Accounts and Annual Governance & Accountability Return 2022-23

### 10.1 Annual Accounts

Council **RESOLVED** to approve the Annual Accounts for 2022-23 and the Chairman duly signed them.

### 10.2 AGAR Exemption

Council **RESOLVED** to exempt themselves from the External Audit. The Internal Audit will be carried out by a local volunteer.

## 11 Reports

### 11.1 Clerk's report

The Clerk reminded Cllrs that they need to complete election expenses returns by the end of the month and submit them directly to TDC. A new Register of Interests form for each Cllr would also be required by 28<sup>th</sup> May.

### 11.2 Footpath Warden's report

Taken as first item, see above.

### 11.3 Defibrillator report -

No report this month as Cllr Bickley is away. *[The defib was subsequently confirmed with the Circuit by email on 16<sup>th</sup> May 2023.]*

## 12 Planning

**12.1 23/00796/AGR** Orchard Nurseries, Tedburn Rd –Agricultural Building  
Council will review this application when the formal consultation is received (the decision may be made to refuse without consultation).

**12.2 23/00704/CLDE** West Hayes, Cutteridge Lane - Certificate of Lawfulness for non-compliance with agricultural tying condition (condition 3 on planning notice 90/66)

Council **RESOLVED** to make no comment on this application.

**12.3 DCC/4346/2023** West Wheatley Farm, Westwood Lane Change of

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use of land to a waste transfer facility.  
Council **RESOLVED** to make no comment on this application.

### 13 Finance

**13.1 Current balance - £ 14,484.19** (Treasurer's Acct £ 11,058.64 + Business Bank Acct £ 3,425.55)

**13.4** Council unanimously **RESOLVED** to make the following payments:

**13.4.1 Cllr Louise Brind Reimbursement** Solopress Fliers £ **32.67**

**13.4.2 J P Roberts** clerk pay (April) £ 167.45

**Reimbursements:** Pension Fund £ 54.68

24<sup>th</sup> April Pyt to Harper Office for Defib Pads £ 68.21

24<sup>th</sup> April Pyt to Glasdon for Dog Waste bin £ 338.34

1<sup>st</sup> May Pyt to Start Safety re tool install bin £ 12.11 £ **640.79**

**13.4.3 HMRC** for clerk's PAYE Income Tax (April) £ **41.60**

**14 Date of Next Meeting** – Monday 12<sup>th</sup> June 2023.

There being no further business the Chairman closed the meeting at 8:58pm.

Signed ..... Date .....  
Cllr C Eden, Chairman