

HOLCOMBE BURNELL PARISH COUNCIL

MINUTES of the Meeting of Holcombe Burnell Parish Council held at Longdown Village Hall on **Monday 12th June 2023** at 7.30pm.

PRESENT

Cllr Louise Brind (Vice-Chair)
Cllr Chloe Bickley
Cllr Marion Bulley
Cllr Graham Flood
Cllr Kate Morley

ABSENT

Cllr Charles Eden (Chairman)
Cllr Sir Henry Studholme

IN ATTENDANCE:

D/Cllr Kevin Lake D/Cllr John Parrott
Jim Roberts (Clerk and RFO)

1 Open Forum incl. AOB

No members of the public.

2 Apologies for Absence

Apologies were received from Cllrs Eden & Studholme who are away. Council **RESOLVED** to accept these absences.

[The Chair called forward the D/Cllr reports – para 6]

6 Reports of County and District Councillors.

6.1 D/Cllr Kevin Lake reported that he had spoken to the Enforcement Officer and understood that the fence was permitted temporarily. Council explained the background to the problem and the 2 properties affected. D/Cllr Lake will speak to Enforcement again and encourage them to make their promised site visit.

6.2 D/Cllr John Parrott reported that there were 3 Cllrs for Kenn Valley (the attendees plus Cllr Nuttall). Cllr Parrott will be on the Planning Cttee and Overview & Scrutiny Cttee. He is very committed to working with Parish Councils and finding better ways to do things. He hoped that the Parishes would start to see some changes.

6.3 No DCC Cllr report this month.

3 Declarations of Interests & Registers of Interests

None.

4 Minutes

Council **RESOLVED** to approve the minutes of the meeting held on Monday 15th May 2023 as true & correct record. The Chair duly signed them.

5 Matters Arising

5.1 Vehicle-Activated Signs

Council asked the clerk to draw up a policy for the Council to cover the implementation, maintenance and operation of the VAS that have been purchased. Cllr Brind will email all councillors a copy of the map covering the areas of the B3212 road, along the straight (40mph) limit & going into the 30mph (from both directions) so that a decision can be made on the post placements at the July meeting. The clerk will find suitable poles and advise on costs and clear the proposed sites with the Police (if necessary).

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7 Village Concerns

7.1 Fence at Sylvan

See para 6.1 above.

7.2 Play Area Handover to the LVHT

An email had been received from the LVHT that said 'The cost of running maintaining the play area still falls to the Parish Council as you receive funds or this via the precept. I will keep a record of the costs for the play area separately and then we can reconcile maintenance costs at the end of the year.'

Council is concerned that this suggests that there will be no control over the costs and this method will be more expensive as VAT reclaim will not be permitted. The clerk will circulate the email to the Council and a way to resolve the situation will be sought.

8 Coronation Coins

Council unanimously **RESOLVED** to purchase an additional 50 coins which would be sold at £5 each. This will cover the children who have not already received their free ones and be sufficient for those who have asked to buy one.

9 Joint Parishes Planning Group

Cllr Eden will attend on Weds 21st June. The clerk will be taking the minutes.

10 ECC Consultation on Houses of Multiple Occupation

Council had no comments to make on these proposals.

11 Reports

11.1 Clerk's Report

11.1.1 Election Administration

The clerk reminded the Cllrs about the Register of Interests & election expenses forms.

11.1.2 AGAR Governance Statement

Council **RESOLVED** to approve the Annual Governance Statement and the Chair duly signed the document.

11.1.3 AGAR Accounting Statement

Council **RESOLVED** to approve the Annual Accounting Statement and the Chair duly signed the document

11.1.4 Annual Leave Fri 23rd June – Mon 10th July

The clerk will be on annual leave for 2 weeks and suggested that Council may wish to keep an eye on the emails to see if anything urgent arose.

11.2 Footpath Warden's Report

Council noted the Footpath Warden's report as follows:

Works Requiring Attention

1. Water and Environmental problems on Bridleway no.8 (Ongoing consultations)
2. Replace stile/fieldgate on footpath no.1 (in hand)
3. Replace staggered timber barrier on footpath no.7 (Quotation requested)

Completed works:

1. Seasonal vegetation clearance on footpaths no. 6 and 7.

Please report any Public Rights of Way matters to :

Mike Long Footpath Warden - P3 Coordinator to Holcombe Burnell

Parish Council Tel 01392 811593

Council thanked Mike for his hard work and the successful application for the funding of £1180 for improvements which has now been received from DCC.

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Chair's
Initials

11.3 Defibrillator Report – Cllr Bickley submitted the monthly report to Circuit, confirmed by their email of 12th June 2023. The new pads have arrived and will expire on 28th May 2025.

11.4 Occasional Newsletter Report

None this month.

12 Finance

12.1 Current balance

Council noted the current balance of £ 13,130.39 made up of:

Current account	£ 9,229.27
+ Reserve account	£ 3,436.18
– Uncleared Cheques	£ 715.06
+ Expected income	£ 1180.00

12.2 Payments Council unanimously **RESOLVED** to make the following payments:

12.2.1 Zurich Municipal Annual insurance premium £ **505.12**

12.2.2 Grounds Maintenance Grass cutting in May £ **70.00**

12.2.3 J P Roberts clerk pay (May) £ 167.45

Reimbursements: Pension Fund payment (May) £ 57.96

11th May Printer Paper Tesco recpt 4FQN-1HSZ-JO2P-B1H2 £ 4.20

7th June TDC Dog Bin inv 94003182931 £ 344.40 £ **574.01**

12.2.4 HMRC for clerk's PAYE Income Tax (May) £ **41.80**

12.3 Cheque Signatories

Council **RESOLVED** that the Chairman would sort out the cheque signatories as the clerk could not administer the bank account as he is not a cheque signatory.

13 Date of Next Meeting

Monday 17th July 2023.

There being no other business the Chair thanks everyone and closed the meeting at 9:07pm.

Signed Date
Cllr C Eden, Chairman