

Holcombe Burnell Parish Council

You are called upon to attend a meeting of Holcombe Burnell Parish Council to be held in the Village Hall on **Monday 17th July 2023 at 7:30pm**. The business is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

Agenda

- 1 Open Forum incl. AOB** Members of the public to address the council on any Parish matters.
- 2 Apologies** Apologies to be given to the clerk before the meeting commences, please.
- 3 Declarations of Interests & Changes to Registers of Interests**
- 4 Minutes** To approve the minutes of the meeting of 12th June 2023 as a true record.
- 5 Matters Arising**
- 6 Reports of the District and County Councillors**
- 7 Village Concerns**
 - 7.1** Fence at Sylvan
 - 7.2** Play Area Handover to LVHT
- 8 Vehicle-Activated Radar Speed Signs** Siting and Correction/Adoption of VAS Policy
- 9 Joint Parishes Planning Meeting** Report from the 21st June meeting
- 10 AGAR Internal Audit Report** Approval of the Internal Audit for 2022-23
- 11 Reports**
 - 11.1** Clerk's report
 - 11.2** Footpath Warden's report
 - 11.3** Defibrillator report
 - 11.4** Item for the Tedburn Times – 250-word occasional item from Councillors
- 12 Finance**
 - 12.1 Current balance - £ 13,130.39**
(Current £ 9,229.27 + Reserve £ 3,436.18 – Unclrd Chqs £ 715.06 + Income £ 1180.00)
 - 12.2 Payments**
 - 12.2.1 Longdown Village Hall Trust** Room hire for meetings 2023-24 **£ 100.00**
 - 12.2.2 Grounds Maintenance** Grass cutting in June **£ 140.00**
 - 12.2.3 J P Roberts** clerk pay (June) **£ 167.45**
Reimbursements: Pension Fund **£ 56.32**
14th June Cash paid to contractor for Footpaths' work **£ 60.00**
22nd June Printer toner cartridge **£ 25.95**
10th July Internal Auditor's honorarium **£ 22.00** **£ 331.72**
 - 12.2.4 HMRC** for clerk's PAYE Income Tax (June) **£ 41.80**
 - 12.3 New Cheque Signatories** Completion of the Lloyds Bank Mandate
- 13 Date of Next Meeting** Monday 11th September 2023